



### 2020 Educational Booth Registration Form

**My preferred day(s) to set up an educational booth:**

\_\_\_\_ Saturday, May 16, 2020    \_\_\_\_ 9am- 5pm  
\_\_\_\_ Sunday, May 17, 2020    \_\_\_\_ 9am t- 5pm

Organization \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Full Address \_\_\_\_\_  
Telephone \_\_\_\_\_  
Email \_\_\_\_\_

**List activities you will do:** provide handouts, recipes, samples ~ ~ do a demo ~ ~ answer questions?

\_\_\_\_\_

**To help promote you, please list:**

Instagram feed: \_\_\_\_\_  
Facebook: \_\_\_\_\_  
Website: \_\_\_\_\_

\*\*\*If you donate an item to our early bird ticket sales, we will list you as in-kind donor, give extra publicity, + send you a tax receipt. (minimum value \$50).

\_\_\_\_. I'm happy to donate: \_\_\_\_\_

**Reminders:**

- Please provide your own table, chair, and signage, as needed.
- You may pass out literature about your organization (no religious or political material allowed)
- You may offer drawings for prizes (passes, items, free membership, etc).
- Send jpeg of logo or picture + description for garden walk brochure.



**Please note** - This form must be returned by **February 15, 2020** to ensure publicity in garden walk brochure + social media. **Due to limited number of spots, early registration advised.**

**Please Initial each:**

\_\_\_\_\_ I understand there are a limited number of booth spaces and they are assigned on a first come/first serve basis.

\_\_\_\_\_ I understand that I must bring + set up my own table, chairs, tent, sign, etc.

\_\_\_\_\_ I understand there is no access to electricity.

\_\_\_\_\_ I understand I may not have the same spot as last year.

\_\_\_\_\_ I understand that set-up time is between 7:30-8:45 am both May 16-17, 2020.

\_\_\_\_\_ I understand that take-down time is between 5:00-5:45pm on both May 16-17, 2020.

\_\_\_\_\_ I give the right to CYGC -Cooper-Young Garden Club to reproduce, +/- or edit the images I am submitting with this application for advertising purposes and certify that I am the owner of such images and have the right to grant their use.

\_\_\_\_\_ **LIABILITY:** The EXHIBITOR does hereby release the COOPER-YOUNG GARDEN CLUB of liability in connection with any damage to EXHIBITORS person and/or anyone operating EXHIBITOR space, merchandise and/or personal property due to fire, theft, breakage, acts of God, or any kind of public disorder or disturbance during the days of the event.

\_\_\_\_\_ I have fully read the attached informational sheet and understand the EXHIBITOR requirements.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Return to:**

Cooper Young Garden Walk, c/o Donna Manley, 4765 Whiteoaks Lane, Arlington, TN 38002

- or complete, take photo of it, and text to (901) 409-8782
- or email to Donna Manley at [103514.1336@compuserve.com](mailto:103514.1336@compuserve.com)

Donna will reply with an email to confirm your participation.

**For Donna's Use only:**

Date information received \_\_\_\_\_

Space assigned: \_\_\_\_\_

Date(s) set up: \_\_\_\_\_